

# HNECC Board Meeting Executive Summary – 12<sup>th</sup> August 2019



<b>Meeting name: HNECC Board of Directors</b>		
<b>Date:</b> 12/08/2019	<b>Time:</b> 10.00am	<b>Venue:</b> Yamuloong – Garden Suburb

## Welcome to Country: Luke Russell

Confirmation of previous Board Meeting Minutes	The minutes of the Meeting held on 17 <sup>th</sup> June 2019 were accepted as a true and accurate record
Chair's Introduction	<ul style="list-style-type: none"><li>• Feedback was provided from the meeting with Mark Coulton MP. It was advised that the Minister is passionate about workforce issues, is knowledgeable in relation to the current issues, and is enthusiastic about working with the PHN.</li><li>• There was discussion in relation to the Unincorporated Joint Venture proposal and feedback from the NSW/ACT PHN Council was provided.</li></ul>
CEOs Report	<ul style="list-style-type: none"><li>• The CEO Report was tabled, and the key strategic issues for focussed discussion at the meeting were noted as:<ul style="list-style-type: none"><li>- Rural workforce</li><li>- Partnerships including Unincorporated Joint Venture, Co-Commissioning, Alliances</li><li>- Aboriginal Health</li></ul></li><li>• The recently commenced Quality Improvement Practice Improvement Payments (QI PIP) was discussed.</li><li>• There was discussion regarding the upgrade of the PHN website and it was advised that this work will be carried out in conjunction with the further development and completion of the branding project and Board endorsement.</li></ul>
Aboriginal Health Strategy	<ul style="list-style-type: none"><li>• A summary of the Aboriginal Health Development Briefing Paper and Aboriginal Healthcare Framework Implementation Plan was provided, noted that these have been previously endorsed by the SIRDP Sub-Committee.</li><li>• It was advised that further papers will be provided for endorsement at the October Board meeting including: Indigenous Capacity Building, Indigenous Health Funds Commissioning, Measures and Metrics.</li><li>• There was discussion regarding ways to enhance the care that occurs in General Practice for Aboriginal patients, which will assist with making inroads into prevention and it was noted that participation and cultural safety are of utmost importance.</li></ul>

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	<p><b>MOTION:</b> That the HNECC Board endorses the development of the HNECC approach to Aboriginal Health as tabled in the briefing paper, and in consideration of the feedback provided by the Board.</p> <p><b>Motion unanimously CARRIED</b></p>
Rural Workforce Issues	<ul style="list-style-type: none"> <li>• A presentation on key issues related to Rural GP workforce was provided, noting that: <ul style="list-style-type: none"> <li>- there is a generational shift in the GP workforce</li> <li>- there is an increasing demand for GP services</li> <li>- the GP workforce is ageing and increasingly feminized</li> <li>- General Registrar places are not being filled</li> <li>- Rural Procedural GP numbers are declining</li> </ul> </li> <li>• There was discussion around the general issues and local drivers and it was advised that Registrar numbers are down nationally, with a reluctance of graduates to go into rural General Practice for a number of reasons.</li> <li>• The placement of Registrars was discussed.</li> <li>• It was agreed that a further dedicated meeting be scheduled, to identify current high-level strategic issues with rural workforce.</li> <li>• Feedback from the community forums held in Tenterfield and Glen Innes was provided.</li> </ul>
Unincorporated Joint Venture	<ul style="list-style-type: none"> <li>• Briefing Paper on the national PHN Unincorporated Joint Venture (UJV) Agreement was tabled and summary was provided.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses the HNECC PHN to support a national PHN Unincorporated Joint Venture Agreement.</p> <p><b>Motion unanimously CARRIED</b></p>
NSW Collaborative Commissioning	<ul style="list-style-type: none"> <li>• Briefing Paper on the NSW Health Collaborative Commissioning development was tabled and discussed.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses HNECC PHN's work with HNELHD and CCLHD through existing Alliance Partnership arrangements, to partner in enabling implementation of NSW Health's Patient-Centred Co-Commissioning Group initiative.</p> <p><b>Motion unanimously CARRIED</b></p>
New Director Recruitment,	<ul style="list-style-type: none"> <li>• Briefing Paper on New Director Recruitment, Development and Workload was tabled, and a summary was provided. Directors reviewed and endorsed the draft advertisement for the Director recruitment.</li> </ul>

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Development and Workloads	<ul style="list-style-type: none"> <li>The current Directors Workload Distribution table was reviewed, and Board members were requested to provide feedback on potential opportunities for the re-distribution of workloads.</li> </ul>
Strategic Performance Measures	<ul style="list-style-type: none"> <li>Briefing Paper on the Innovation Performance and Commissioning Key Strategic Performance Indicators was tabled and endorsed.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses the Key Strategic Performance Indicators for Innovation Performance and Commissioning.</p> <p><b>Motion unanimously CARRIED</b></p>
Finance Report	<ul style="list-style-type: none"> <li>The Financial Statements for the period ended 30 June 2019 were tabled and a summary from the FAR Sub-Committee meeting was provided.</li> </ul> <p><b>MOTION:</b> That the HNECC Board endorses the Financial Statements for the period ended 30 June 2019.</p> <p><b>Motion unanimously CARRIED</b></p>
Risk and Compliance Report	<ul style="list-style-type: none"> <li>The Risk and Compliance Report was tabled and noted.</li> </ul>
Marketing, Engagement & Strategy	<ul style="list-style-type: none"> <li>The Marketing and Media Update was tabled and noted.</li> </ul>
Key Recommendations – Clinical Councils & Community Advisory Committees	<ul style="list-style-type: none"> <li>The key recommendations from the Clinical Councils and Community Advisory Committees were considered and endorsed.</li> <li>Issues raised by the Central Coast Clinical Council Chair were discussed.</li> <li>Issues raised by the Hunter New England Rural Clinical Council were discussed.</li> </ul>
Board Committee Key Issues	<ul style="list-style-type: none"> <li>Nil noted.</li> </ul>
Upcoming Board Decisions and Events	<ul style="list-style-type: none"> <li>Summary of upcoming Board Decisions and Events was tabled and noted.</li> </ul>
Correspondence	<ul style="list-style-type: none"> <li>Executive Correspondence was tabled and noted.</li> </ul>

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